

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CDA IN THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 14TH DAY OF DECEMBER 2022.

PRESENT:

KOLBY ARNOLD, MAYOR
ADRIENNE WESSELS, MAYOR PRO-TEM
CHELSEY GUFFY, COUNCIL MEMBER
LUKE HAGUE, COUNCIL MEMBER
CHRISTOPHER MUHLBAIER, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

CHAD ROACH, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

CHIEF RYAN MCNEIL
JENNY REGIER
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN
JENNIFER FIRGARD, COMMUNITY DEVELOPMENT SPECIALIST (CDGB & REAP) NODA
JONATHON CROSS- EXECUTIVE DIRECTOR, NODA

MAYOR KOLBY ARNOLD CALLED THE MEETING TO ORDER AT 6:00 P.M.

AMBER WILHITE CALLED ROLL AND MAYOR KOLBY ARNOLD DECLARED A QUORUM WAS PRESENT.

MAYOR KOLBY ARNOLD THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE NOVEMBER 9TH, 2022, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE NOVEMBER 16TH, 2022 SPECIAL MEETING
3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE NOVEMBER 22, 2022 SPECIAL MEETING.
4. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

ADRIENNE WESSELS THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE CONSENT AGENDA.

AYE: CHRIS MUHLBAIER NAY: NONE ABSENT: ABSTAIN:
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL CONSIDERED AND VOTED TO APPROVE OR DENY ADOPTING RESOLUTION 2022-18, A RESOLUTION OF THE CITY OF CHEROKEE, OKLAHOMA, A MUNICIPAL CORPORATION, ELECTING THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN IN THE FULL AMOUNT OF THE ARPA GRANT (\$261,294.51) TO BE USED FOR THE GENERAL PROVISION OF GOVERNMENT SERVICES.

MAYOR KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE RESOLUTION 2022-18.

AYE: CHRIS MUHLBAIER NAY: NONE ABSENT: ABSTAIN:
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL THEN CONSIDERED RESOLUTION 2022-15, A RESOLUTION OF AUTHORIZING APPLICATION FOR AMERICAN RESCUE PLAN ACT (ARPA) GRANT FROM THE OKLAHOMA WATER RESOURCES BOARD.

LUKE HAGUE MADE A MOTION TO APPROVE AND CHELSEY GUFFY SECONDED.

RSMEACHAM CPA'S PRESENTED THE OCTOBER 2022 FINANCIAL REPORTS.

BECAUSE OF THE ONGOING BILLING ISSUES, THEY WERE UNABLE TO PRESENT THE FINANCIALS FOR NOVEMBER 2022. THEY WILL BE PRESENTED NEXT MONTH.

CHAD ROACH PRESENTED THE CITY MANAGER'S REPORT:

- THE CITY CREW HAS 21 METERS LEFT TO COMPLETE THE INSTALL. HOWEVER, THE CITY IS STILL FACING CHALLENGES TO GET THE SYSTEM INTEGRATED.
- KANSAS AND OKLAHOMA STREET HAD BLOCKAGE ISSUES IN THE LAST TWO WEEKS.
- THE CITY HAS BEEN AWARDED A REAP GRANT FOR THE REHABILITATION OF THE WATER TOWER AND TO BUILD A BULK WATER FILL STATION. THIS IS CHEROKEE'S FIRST REAP GRANT SINCE 2017 AND ONLY THE SECOND ONE SINCE 2011.

COUNCIL THEN PROCEEDED TO THE FIRST ITEM OF BUSINESS:

JENNIFER FIRGARD AND JONATHON CROSS WITH NORTHERN OKLAHOMA DEVELOPMENT AUTHORITY (NODA) PRESENTED OPPORTUNITIES NODA HAS TO OFFER.

COUNCIL THEN ADDRESSED THE NEXT ITEM OF BUSINESS WHICH WAS TO CONSIDER AND VOTE TO APPROVE OR DENY INVOICE 222172-2 FOR ENGINEERING SERVICES AND DESIGN SURVEY AND STAKING SERVICES FOR CHEROKEE WATER SYSTEM IMPROVMENTS PAYABLE TO MYERS ENGINEERING, CONSULTING ENGINEERS, INC. IN THE AMOUNT OF \$67,350.

MAYOR KOLBY ARNOLD MADE A MOTION TO APPROVE. CHELSEY GUFFY SECONDED.

AYE: CHRIS MUHLBAIER NAY: NONE ABSENT: ABSTAIN:
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL'S NEXT ITEM OF BUSINESS WAS TO CONSIDER AND DISCUSS AN AMENDMENT TO THE MUNICIPAL CODE IN RELATION TO RV PARK FEES AND CHARGES. COUNCIL DISCUSSED REDUCING THE WEEKLY AND MONTHLY RATES FOR FOOD TRUCKS. REDUCTIONS IN THOSE RATES WOULD BE OFFSET BY THE INCREASED SALES TAX REVENUES.

AFTER DISCUSSION, COUNCIL PROPOSED A TENTATIVE UPDATED RATE SCHEDULE OF \$500 A MONTH FOR 50 AMP, \$300 A MONTH FOR 30 AMP, \$3000 ANNUALLY FOR A 30 AMP AND \$5000 A YEAR FOR 50 AMP. THIS WILL BE VOTED UPON AT A FUTURE MEETING

COUNCIL NEXT WAS TO CONSIDER AND DISCUSS APPROVING GOING OUT FOR BID FOR THE PURCHASE OF A ONE (1) TON PICKUP.

AFTER DISCUSSION, LUKE HAGUE MADE A MOTION TO APPROVE. CHRIS MUHLBAIER SECONDED.

AYE: CHRIS MUHLBAIER NAY: NONE ABSENT: ABSTAIN:
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL DISCUSSED RECESSING THE MEETING UNTIL AFTER THE CITY OF CHEROKEE MEETING HAD BEEN COMPLETED.

LUKE HAGUE THEN MADE A MOTION, SECONDED BY ADRIENNE WESSELS, TO RECESS THE CHEROKEE DEVELOPMENT AUTHORITY MEETING AND PICK BACK UP AFTER THE CONCLUSION OF THE CITY OF CHEROKEE MEETING.

AYE: CHRIS MUHLBAIER NAY: NONE ABSENT: ABSTAIN:
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL RECESSED AT 6:59 P.M.

CHELSEY GUFFY THEN MADE A MOTION, SECONDED BY LUKE HAGUE TO RETURN FROM RECESS AND ENTER BACK INTO THE CHEROKEE DEVELOPMENT AUTHORITY MEETING.

AYE: CHRIS MUHLBAIER NAY: NONE ABSENT: ABSTAIN:
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL RETURNED TO THE MEETING AT 7:34 P.M.

COUNCIL THEN DISCUSSED CONVENING INTO EXECUTIVE SESSION FOR A CONFIDENTIAL COMMUNICATION WITH THE CITY ATTORNEY REGARDING A CLAIM AGAINST WESTERN MUNICIPAL SUPPLY LLC, THE THIRD-PARTY CONTRACTOR ON THE AMI WATER METER PROJECT, THAT THE GOVERNING BODY DETERMINES, WITH THE ADVICE OF THE CITY ATTORNEY WILL SERIOUSLY IMPAIR THE ABILITY OF THE GOVERNING BODY TO PROCESS THE CLAIM IN THE PUBLIC INTEREST.

THIS EXECUTIVE SESSION PERMITTED BY (25 O.S. 307 (B) (1)).

MAYOR KOLBY ARNOLD THEN MADE THE MOTION, SECONDED BY LUKE HAGUE TO CONVENE INTO EXECUTIVE SESSION.

AYE: CHRIS MUHLBAIER NAY: NONE ABSENT: ABSTAIN:
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL ENTERED EXECUTIVE SESSION AT 7:35 P.M.

CHELSEY GUFFY THEN MADE A MOTION, SECONDED BY CHRIS MUHLBAIER, TO RETURN FROM EXECUTIVE SESSION.

AYE: CHRIS MUHLBAIER NAY: NONE ABSENT: ABSTAIN:
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL RETURNED FROM EXECUTIVE SESSION AT 9:21 P.M.

NO ACTION WAS TAKEN ON ITEMS DISCUSSED DURING EXECUTIVE SESSION.

MAYOR KOLBY ARNOLD ASKED IF THERE WAS ANY NEW BUSINESS. THERE WAS NONE.

THE NEXT SCHEDULED MEETING WILL BE HELD ON JANUARY 11TH, 2023.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 9:22 P.M.

ATTEST:

Amber K. Wilhite
AMBER K. WILHITE, CITY CLERK



Kelby K Arnold
KOLBY ARNOLD; MAYOR
ADRIENNE WESSELS; MAYOR PRO-TEM

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 14TH DAY OF DECEMBER 2022.

PRESENT:

KOLBY ARNOLD MAYOR
ADRIENNE WESSELS, MAYOR PRO-TEM
CHELSEY GUFFY, COUNCIL MEMBER
LUKE HAGUE, COUNCIL MEMBER
CHRIS MUHLBAIER, COUNCIL MEMBER

ABSENT: NONE

PRESENT:

CHAD ROACH, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

CHIEF RYAN MCNEIL
JENNY REGIER
AMY MADISON, CHEROKEE MESSENGER AND REPUBLICAN

MAYOR KOLBY ARNOLD CALLED THE MEETING TO ORDER AT 6:59 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KOLBY ARNOLD DECLARED A QUORUM WAS PRESENT.

MAYOR KOLBY ARNOLD THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE MINUTES FROM THE NOVEMBER 9THTH, 2022, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

MAYOR KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY CHRIS MUHLBAIER, TO APPROVE THE CONSENT AGENDA.

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CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL THEN CONSIDERED TO APPROVE, DENY, AMEND, OR REVISE RESOLUTION 2022-17, A RESOLUTION OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, NOTIFYING THE SECRETARY OF THE ALFALFA COUNTY ELECTION BOARD THAT THERE WILL BE A NONPARTISAN GENERAL ELECTION FOR THE ELECTION OF CERTAIN ELECTED OFFICIALS ON TUESDAY, APRIL 4TH 2023; PROVIDING FOR THE DATES OF THE FILING PERIOD FOR SUCH GENERAL ELECTION, THE OFFICES TO BE FILLED AT SUCH GENERAL ELECTION AND THE QUALIFICATIONS FOR OFFICE.

KOLBY ARNOLD MADE A MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE RESOLUTION 2022-17. CHELSEY GUFFY SECONDED.

AYE: CHRIS MUHLBAIER NAY: NONE ABSENT: ABSTAIN:
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

RSMEACHAM, CPA'S THEN PRESENTED THE OCTOBER 2022 FINANCIAL REPORT.

DUE TO CONTINUED BILLING ISSUES RELATED TO METER INTEGRATION, THE NOVEMBER 2022 FINANCIAL REPORT WAS NOT AVAILABLE.

MANAGER'S REPORT

CHAD ROACH PRESENTED THE MANAGER'S REPORT:

- CITY MANAGER STATES THAT THE SAFE ROUTES TO SCHOOL BID WAS APPROVED ON THE 5TH FOR PHASE 1. THE APPLICATION FOR PHASE 2 HAS BEEN SUBMITTED.
- CITY MANAGER IS WORKING ON A PLAN TO REPAIR STREETS THIS SUMMER. IF APPROVED MRDAF GRANT WILL REPLACE THE REMAINING OHIO STREET WITH PHASE ONE AND PHASE TWO WILL BE 10TH STREET. PLAN WOULD REQUIRE 140 TONS OF ASPHALT FOR PATCHING AND CHIP AND SEAL FOR 24 STREETS.
- A NEW METAL ROOF HAS BEEN INSTALLED ON THE PAVILLION AT CITY PARK.
- WANT TO THANK EVERYONE WHO HELPED WITH THE CHRISTMAS PARADE AND MAIN STREET SANTA STORE. ACB BANK STILL HAS SHOES FOR A CHILD ON THE TREE. IT MUST BE RETURNED BY THE 15TH.
- FIRE DEPARTMENT IS OUT FOR BIDS ON TO GET THE SEMI RIGGED OUT.
- ON DECEMBER 19TH THE GEOTECH CONSULTANT WILL BE AT THE AIRPORT TO WORK ON THE APRON PROJECT.
- AIRPORT RUNWAY LIGHTS HAVE BEEN ORDERED.
- CITY CLERK HAS SUBMITTED INVOICES TO BE REIMBURSED FOR AIRPORT EXPENSES.
- CITY MANAGER WILL BE WORKING ON A NEW CIP FOR THE AIRPORT AND HOPEFULLY WILL BE HAVING A BOARD MEETING SOON.
- AMBER WILHITE PRESENTED THE CITY CLERK LICENSE AND PERMIT REPORT
- JENNY REGIER PRESENTED THE LIBRARY REPORT
- RYAN MCNEIL PRESENTED THE POLICE REPORT.

COUNCIL WAS THEN TO CONSIDER AND VOTE ON APPROVAL OF INVOICE OF 0894808 FROM GT DISTRIBUTORS, AS INVOICE WAS NOT PRESENTED BEFORE THE SEPTEMBER 30TH DEADLINE.

KOLBY ARNOLD MADE A MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE PAYMENT OF INVOICE 0894808 FROM GT DISTRIBUTORS.

AYE: CHRIS MUHLBAIER NAY: NONE ABSENT: ABSTAIN:
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

MAYOR KOLBY ARNOLD THEN ASKED IF THERE WAS ANY NEW BUSINESS TO DISCUSS.

THE NEXT SCHEDULED MEETING WILL BE HELD ON JANUARY 11TH, 2023.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 7:30 P.M.

ATTEST:


AMBER K. WILHITE, CITY CLERK



KOLBY ARNOLD; MAYOR
ADRIENNE WESSELS; MAYOR PRO-TEM

